



Circle Leader Job Description

I report to: Circle Coach/Coordinator: _____ Discipleship Director: Doug Coldsmith
Reporting to me: Participants in my Circle

Purpose:

To help Circle participants experience Biblical community, supportive connections, and progress in their spiritual journey through intentional conversations, discussions, or studies.

Description of Duties:

1. Growing as a disciple of Jesus Christ by making my relationship with Jesus a priority – being in community with Him is the foundation for all community.
2. Modeling a Christ-honoring lifestyle – Circle participants watching will see what it means to have a genuine relationship with Christ, and an obedient servant of Jesus growing in maturity by looking at your life.
3. Coordinating and facilitating Circle gatherings on a weekly or bi-weekly schedule.
4. Connecting with Circle participants on a regular basis, especially those who miss gatherings.
5. Answering questions and offering support or resources to Circle participants.
6. Participating in Circle Leader gatherings, trainings (2-3 times per year), and other resources provided by the church to support and better equip you as a leader.
7. Communicating with a Circle Coach/Coordinator at least once a month any needs, updates, questions, or more that will help your ministry through Circles.

Time Requirements: We would like to expect all Circle Leaders to serve for an entire or the remainder of the ministry year cycle (August through July) to provide consistency for Circle participants. Typically, 2-3 hours a week is sufficient to carry out the responsibilities of preparing and facilitating Circle gatherings, caring for participants, and communicating with a Coach, Coordinator, or Director.

Qualifications:

- ✓ Supportive of the vision, mission, and values of Grand Point Church and loyal to the Senior Pastor, Lead Team, Elders and other key leaders of the church.
- ✓ Committed to the principle of growing with God's people (demonstrated by participating in Circles and other life-giving community in the church, and outside the church).
- ✓ Ability to facilitate conversation, group discussion, or study lesson plans toward appropriate spiritual topics and Scripture as well as the ability to communicate in an effective and timely manner with leadership and participants.
- ✓ Available during weekdays and/or weekends to perform this ministry, always making the most of opportunities around church gatherings or worship experiences.

I agree to perform as a Circle Leader to the best of my ability as God enables me.

Signature

Date